

***Export With Ease ...***

**Tate Freight Forms  
and  
Exporter Software**

# Export Software and Forms



## **Tate Freight Forms and Exporter forms software.**



**Easy to use forms software.  
Just fill in the forms. Saves Data.  
Standard shipments can be set up.  
Prints to pre-printed stationery.  
Ideal for Exporters or Forwarders.**

### **Forms include :**

**INVOICE V5 ( SITPRO)  
CARICOM (SITPRO)  
PACKING LIST ( SITPRO)  
STANDARD SHIPPING NOTE (SITPRO)  
DANGEROUS GOODS ( SITPRO)  
DANGEROUS GOODS (IATA)  
ECSI (SITPRO)  
HOUSE BILL OF LADING (SITPRO)  
FIATA BILL OF LADING (BIFA)  
CMR (SITPRO)  
ATR1 ( CROWN)  
ARAB CERTIFICATE OF ORIGIN (A-BCC)  
EUROPEAN CERTIFICATE OF ORIGIN (EC)  
EUR1 (EC)**

**Call: 01908 221162**

**[www.tatefreightforms.co.uk](http://www.tatefreightforms.co.uk)**

**This is what exporters need.  
Simple. Cost Effective.**



**Tate Freight Forms  
and**



**Exporter forms software.**

**£95 is all it takes  
to export with ease.  
Simple as that.**

**Call: 01908 221162**

**[www.tatefreightforms.co.uk](http://www.tatefreightforms.co.uk)**

# And if the Exporter needs help to understand the rules and regulations ...



# This is how we can help ...

- 6 Fully updated copies of the Guide
- 6 copies of Export Guide Briefing
- Helpdesk to answer questions on international trade
- Website to provide web based information service

## **Features Include:**

- Country Information on 215 Countries
- Summary of changes since the last issue
- Comprehensive General Section on a myriad of exporting information.

and Export Software and documentation !

# Exporter Software

Connaught Exporter



Connaught Skyware

<p><b>Address :</b> Waybill House 1 Fitzhamon Court Wolverton Mill Milton Keynes MK12 6BA</p> <p><b>Telephone :</b> 01908 678686 <b>Fax :</b> 01908 678686 <b>email :</b> rsack@dstuk.com <b>web :</b> www.dstuk.com</p>	<p><b>Serial No :</b> Exporter Licence <b>Licence Date :</b> 16/03/2006 <b>Licensed Users :</b> 1 <b>Version :</b> 2.79</p> <hr/> <p><i>Support</i> <b>Reference No :</b> DST-ES7-061 <b>Telephone :</b> 01908 678686 <b>email :</b> 01908 678686</p>
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© Copyright Rod Sack Skyware 2005 Licence Days Left : **326**

**USER NAME**

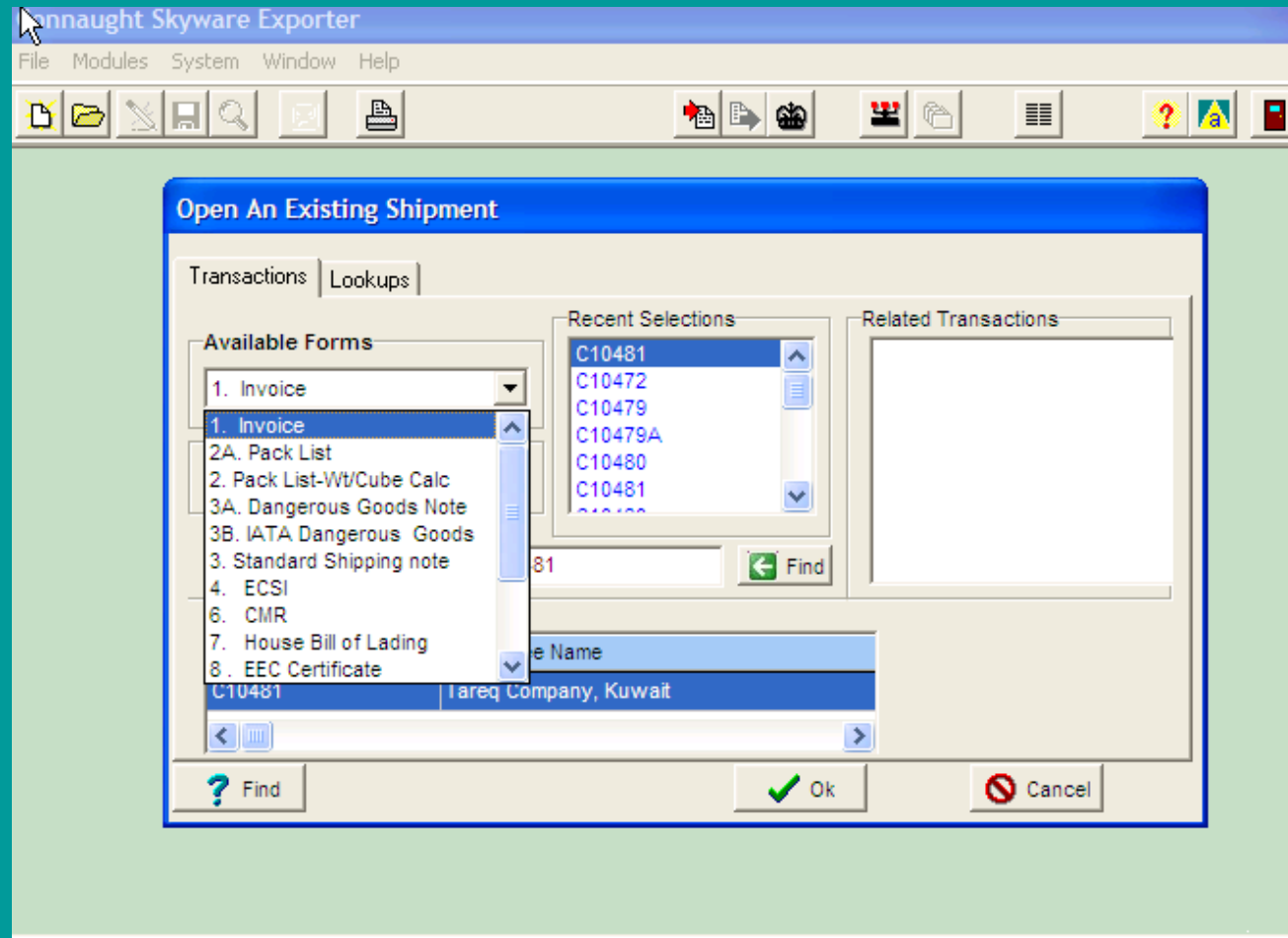
**PASSWORD**

 **Request Licence**

 **Login**

 **Exit**

# Select a form



# The screen forms looks like the printed document

Connaught Skyware Exporter - [12345 = [4ECSI] 4. ECSI]

File Modules System Window Help

First Skip Prior Next Skip Last

Exporter's Lookup Code List : **AVMORJ**

## EXPORT CARGO SHIPPING INSTRUCTIONS

Exporter/shipper VAT no. GB 1823 9811 Avery Mortensen Johanson 12 Church Industrial Estate Southampton		Customs reference/status customs ref	
Consignee VAT no. <b>Fantuzzi</b> Fantuzzi Reggiane via Moreno Rome Italy		Other address VAT no. FR1999 Notify: T L K Ferenand 9832 Rue Louise Tringant Nantes France	
Freight forwarder VAT no. <b>FORWARD1</b> TEST Forwarder forwarder Address line 1 forwarder Address line 2 forwarder Address line 3		Booking number Book Number	
Other UK Transport Details Uk transportd details road to Dover		Exporter's reference exportref 12345	
Vessel/flight no. and date MAID OF DOVER 23/03/2005		Forwarder reference forwdref	
Port/airport of discharge <b>CALAIS</b> Place of delivery <b>ITALY</b>		If required, this space may be used for other addresses, e.g. buyer, place of acceptance/delivery, additional notify party.	
Ship/transport mode No. of consignments		Country of origin of goods <b>UK</b> Country of final destination <b>FRA</b>	
Item Commodity Code		If required this space may be used for extra addresses or other information Additional address space 1 Additional address space 2 Additional address space 3 Additional address space 4	
Please insure for 1233.98		Unless otherwise instructed cover will be for ILU clauses "A" and will be charged to A	

# Data quality ensured by intelligent “lookups”

Connaught Skyware Exporter - [12345] = [SSN] Standard Shipping Note

File Modules System Window Help

First Skip Prior Next Skip Last

Exporter's Lookup List: **STANDARD SHIPPING NOTE - FOR NON-DANGEROUS GOODS**

**IMPORTANT USE THE DANGEROUS GOODS NOTE IF THE GOODS ARE CLASSIFIED AS DANGEROUS ACCORDING TO APPLICABLE REGULATIONS SEE BOX 10A**

Exporter: Avery Mortensen Johanson **AVMOR** Customs reference/status: customs ref

12 Church Industrial Estate Booking number: book999999 3 Exporter's reference: exportref

Southhampton

Fantuzzi Reggiane

via Moreno

Rome

Italy

Freight forwarder: TEST Forwarder

forwarder Address line 1

forwarder Address line 2

forwarder Address line 3

Other UK transport details (eg. ICD, terminal, vehicle)

Uk transport details road to Dover  
12/05/05 MAT

Vessel/flight no. and date: MAID OF DOVER 23/03/2005

Port/airport of loading: DOVER

Port/airport of discharge: CALAIS Calais

Destination: ITALY

Shipping marks: Number and kind of packages; description of goods

12 Gross wt (kg) 13A Cube (m3) of

**Find Lookup**

Database Name: CONSIGNEE

Database Description: Consignee Lookup Database

Code	Name	Telephone No	Consignee Account
B M H	B M H s.a.	33 3 89 313300	
CATRACOM	n.v. Catracom	32 (0) 3541 7722	
CON001	Con One		
DAE			
DTL	DT PACKAGING SYSTEMS		
ELI LILL	ELI LILLY AND COMPANY		
FANTUZZI	Fantuzzi Reggiane	39 (0) 522 967444	
HALLAM	Hallam & Whittle	01773 741254	
LANDERS	Landers Maschinenfabrik GmbH	49 281 10978	
MAFO	Mafo Maschinenhandel Forst	49 7251/9712-0	

Index: Consignee Code

Find: [ ]

Update Close

and at the time of despatch they were in good order and condition; that the goods are not classified as dangerous in any UK, IMO, ADR, RID, or IATO/CAO regulation applicable to the intended modes of transport

TO THE RECEIVING AUTHORITY - Please receive for shipment the goods described below subject to your published regulations and conditions (including those as to liability

# Multiple open data entry forms

Connaught Skyware Exporter

File Modules System Window Help

First Skip Prior Next Skip Last

12345 = [4ECSI] 4. ECSI

Exporter's Lookup Code List : **AVMOR**

### EXPORT CARGO SHIPPING INSTRUCTIONS

Exporter/shipper Avery Mortensen Johanson 12 Church Industrial Estate Southampton	VAT no. GB 1823 9811	Customs reference/status customs ref
Consignee ELI LILLY AND COMPANY BASINGSTOKE PHARMA KINGSLERE ROAD	VAT no. <b>ELI LILL</b>	Booking number Book Number
Other address Notify: T L K Ferenand 9832 Rue Louise Trinigant Nantes	VAT no. FR1999	Exporter's reference exportref 12345
		Forwarder's reference forwdref

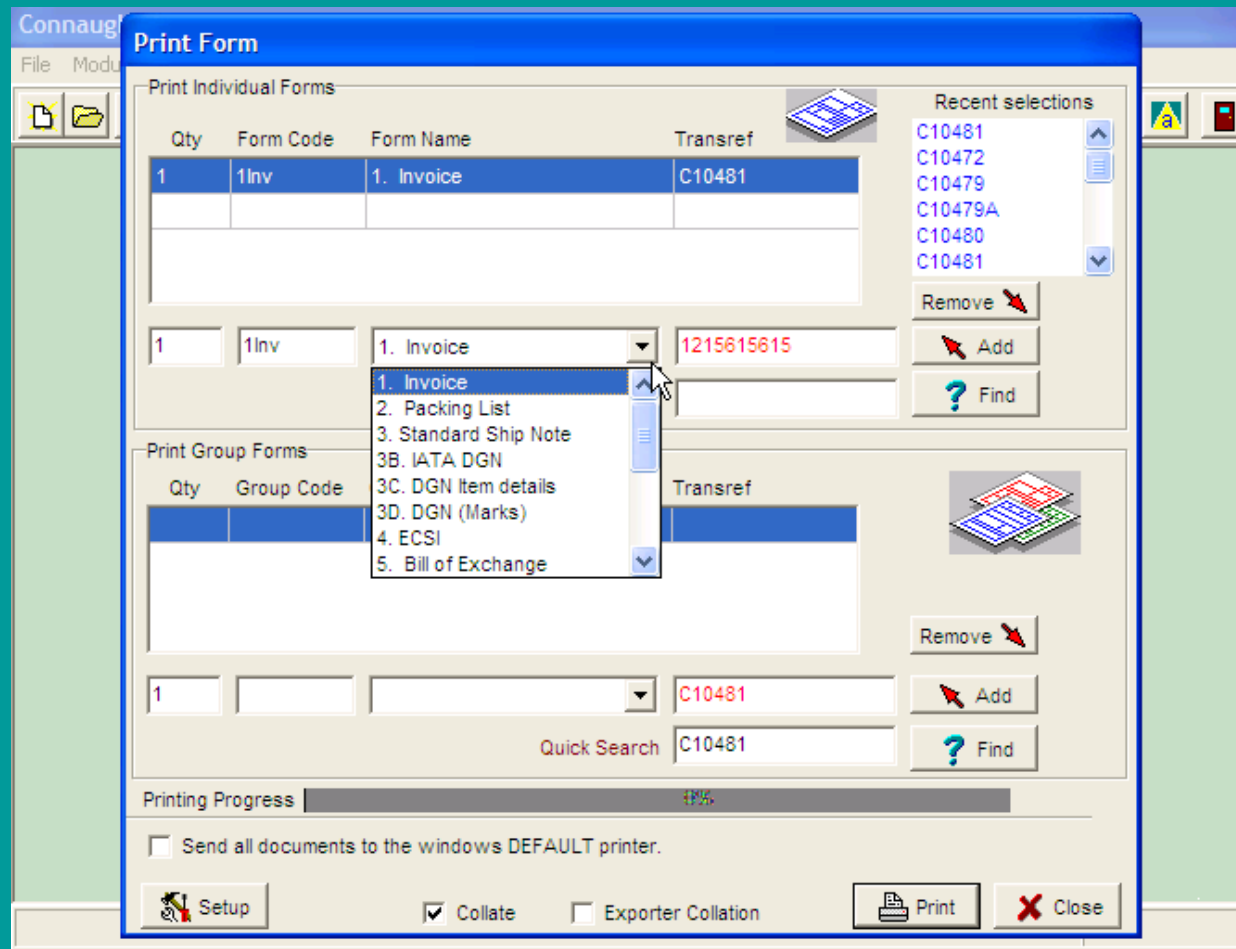
12345 = [SSN] Standard Shipping Note

### STANDARD SHIPPING NOTE - FOR NON-DANGEROUS GOODS

IMPORTANT USE THE DANGEROUS GOODS NOTE IF THE GOODS ARE CLASSIFIED AS DANGEROUS ACCORDING TO APPLICABLE REGULATIONS SEE BOX 10A

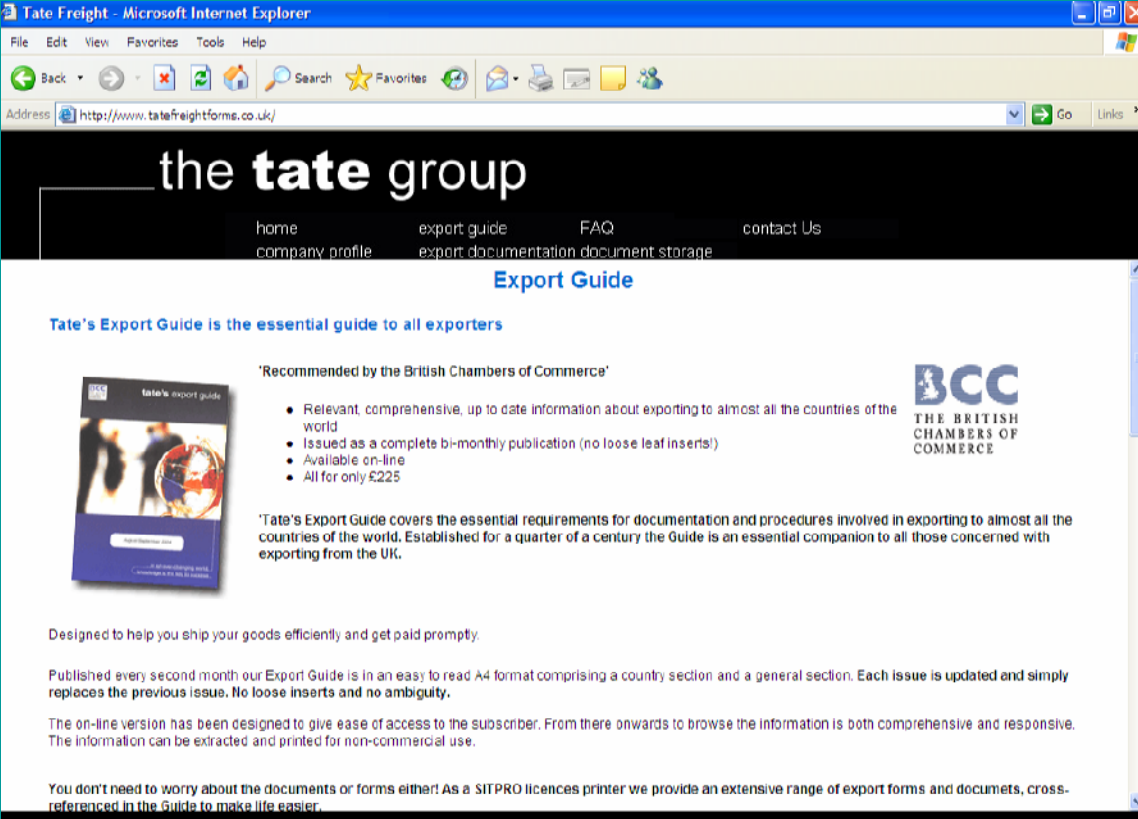
Exporter Avery Mortensen Johanson 12 Church Industrial Estate Southampton	VAT no. <b>AVMOR</b>	1 Customs reference/status customs ref
Consignee ELI LILLY AND COMPANY BASINGSTOKE PHARMA KINGSLERE ROAD	VAT no. <b>ELI LILL</b>	6
		3 Booking number book999999
		3 Exporter's reference exportref
		Forwarder's reference forwdref

# Easy to use printing



# On Tate Freight Forms

# And for those moments when more information is needed ...



The screenshot shows a Microsoft Internet Explorer browser window displaying the website <http://www.tatefreightforms.co.uk/>. The page features a navigation menu with links for 'home', 'company profile', 'export guide', 'export documentation', 'FAQ', 'document storage', and 'contact Us'. The main content area is titled 'Export Guide' and includes the following text:

**Tate's Export Guide is the essential guide to all exporters**

**'Recommended by the British Chambers of Commerce'**

- Relevant, comprehensive, up to date information about exporting to almost all the countries of the world
- Issued as a complete bi-monthly publication (no loose leaf inserts!)
- Available on-line
- All for only £225

**BCC THE BRITISH CHAMBERS OF COMMERCE**

Tate's Export Guide covers the essential requirements for documentation and procedures involved in exporting to almost all the countries of the world. Established for a quarter of a century the Guide is an essential companion to all those concerned with exporting from the UK.

Designed to help you ship your goods efficiently and get paid promptly.

Published every second month our Export Guide is in an easy to read A4 format comprising a country section and a general section. Each issue is updated and simply replaces the previous issue. **No loose inserts and no ambiguity.**

The on-line version has been designed to give ease of access to the subscriber. From there onwards to browse the information is both comprehensive and responsive. The information can be extracted and printed for non-commercial use.

You don't need to worry about the documents or forms either! As a SITPRO licenced printer we provide an extensive range of export forms and documents, cross-referenced in the Guide to make life easier.

## Tate's Export Guide

# Your own expert on your desktop.

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## Tate Freight Export Guide Contents Index

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Please Click Item below to View Guide Details

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	Page
World Time and Distance	2
Update Summary	4
Country Section Index	5
Country Section	7
General Section Index	189
General Section	191
Tate's Export Forms Price List	259

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Milton Keynes, Bucks, MK12 6BA

Tel: 01908 221162 Fax: 01908 313800

Email: <mailto:stewart@tatefreightforms.co.uk>

Site developed & hosted by :  [Absolute Micro Communications.](#)



# Who to contact. How to export. Documents you need. It couldn't be any easier.

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**INDIA,**  
[Return to Country Index](#)

#### LONDON ADDRESS

Office of the High Commissioner for India, India House, Aldwych, London WC2E 4HA; tel: 0207 835 8484, fax 0207 835 4331, website [www.hclondon.org](http://www.hclondon.org)

Open Monday to Friday, 9.15 am to 5.45 pm.

#### BRITISH POST

British High Commission, Shanlipath, Chanakyapuri, New Delhi 110 021, tel: 00 91 11 (New Delhi) 587 0062, e-mail [bhnewdel@del3.usni.net.in](mailto:bhnewdel@del3.usni.net.in), Website [www.UKinindia.com](http://www.UKinindia.com)

British Trade Office, 377 Cunningham Road, Bangalore 560 052; tel: 00 91 80 (Bangalore) 220 4844, fax 00 91 80 220 4855

Office of the British Deputy High Commissioner, Malier Chambers IV, 222 Jammalal Bajaj Road (PO Box 11714), Nariman Point, Bombay 400 021; tel: 00 91 22 (Bombay) 283 0517, fax 00 91 22 202 7940, telex (011) 82850 BHC IN.

Office of the British Deputy High Commissioner, 1 Ho Chi Minh Sarani, Calcutta 700 071; tel: 00 91 33 (Calcutta) 242 5171, fax 00 91 33 242 3435, telex 215963 UK IN.

Office of the British Deputy High Commissioner in Southern India, 24 Anderson Road, Madras 600 006; tel: 00 91 44 (Madras) 827 3135, fax 00 91 44 826 9004, telex 41 7169 UKMS IN.

#### DTI COUNTRY DESK

Trade Partners UK contact Hazel White tel: 0207 215 3253 or 4624, e-mail [hazel.white@tradepartners.gov.uk](mailto:hazel.white@tradepartners.gov.uk) for IT, agribusiness, security, power, oil and gas, transport, mining and infrastructure. Mina Joshi tel: 0207 215 6477 or 4838, e-mail [mina.joshi@tradepartners.gov.uk](mailto:mina.joshi@tradepartners.gov.uk) for Education, health, bio-pharm, chemicals, textiles, water, aerospace, plastics and environment. Anila Kainth tel: 0207 215 4906 or 4835, e-mail [anila.kainth@tradepartners.gov.uk](mailto:anila.kainth@tradepartners.gov.uk) for Finance, engineering, creative, insurance, automotive, paper/packaging and instrumentation.

#### GENERAL

The information given here also applies generally to the Andaman Laccadive and Nicobar Islands. India includes Goa and Kashmir. The national language is English, but

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Electrical supply: domestic 220 volts AC, 50 Hz; industrial 440 volts 50 Hz, three-phase

The Foreign and Commonwealth Office does not recommend travel to Jammu or Kashmir because of local unrest; enquiries 0870 606 0250. Intending visitors to other areas should check the security situation first. Automated travel advice: Foreign and Commonwealth Office tel: 0374 400035.

May 2002: British and American citizens are recommended to leave India because of the developing situation with Pakistan.

#### INVOICE

No particular format is specified. SITPRO form VS (English, without declaration of origin) is recommended and available from Tat Freight Forms; the continuation sheet is VSC. Must show usual details including numbers of import licence and letter of credit if applicable; if goods are not sold CIF, freight and insurance should be declared on a separate freight note. The invoice must be signed by the supplier whether or not he is the manufacturer. Trade discount should be deducted from the price for which goods of like kind and quality are sold or could be sold at the time and place of importation. Three copies are required for customs.

#### CERTIFICATE OF ORIGIN

To be issued by an authorised British chamber of commerce.

#### SANITARY CERTIFICATE OR VETERINARY CERTIFICATE

Required for living animals, plants, flowers and some plant products such as sugar cane and unmanufactured tobacco. Plant certificates issued by the Plant Health Section, Forestry Commission, 231 Corstorphine Road, Edinburgh EH12 7AT; tel: 0131 334 0304, fax 0131 334 4473, website [forestry.gov.uk](http://forestry.gov.uk).

#### FACSIMILE SIGNATURES

Not allowed.

#### CONSULAR LEGALISATION

Documents to be legalised by the consular department of the Embassy through a British chamber of commerce.

#### EXCHANGE CONTROL

Now liberalised: where an import licence is required, an extra copy is used as a permit for a bank to open a credit or remit foreign currency.

Currency: Rupee RS = 100 paise; notes are RS500, 100, 50, 20, 10, 5, 2 and 1, coins are RS5, 2 and 1 and 50, 25, 20, 10 and 5 paise.

#### IMPORT LICENCE

India has complicated licensing and tariff arrangements. Some items can be imported under open general licence but others may be imported only by government agencies with specific licences. Potential exporters to India should study the publication "Import and Export Policy" published by the Ministry of Commerce.